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STAKEHOLDER ENGAGEMENT PLAN


September 2016

2	16/09/2016	Update to new ESIA and Disclosure	MFC		
1	23/01/2015	Response LSP's Comments	ERM	See attachment of reviewer's signature	
0	30/12/2014	Issue For Review	ERM	See attachment of reviewer's signature	
REV.	DATE (dd/mm/yyyy)	DESCRIPTION	PREPARED	CHECKED	APPROVED

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ATTACHMENT OF REVIEWER'S SIGNATURE

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DISCLAIMER

It is upon the Contractor to solicit, acquire and comply with all information, laws, rules, regulations, and Applicable Standards which is/are necessary and/or required for and applicable to the Contractor's performances of the works hereunder.

The Contractor hereby agrees and acknowledges that the Employer makes no representation or warranty, express or implied, regarding the accuracy or completeness of any or all information, laws, rules, regulations, and Applicable Standards which is/are necessary and/or required for and applicable to the Contractor's performances of the works hereunder. THE EMPLOYER HEREBY EXPRESSLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ALL RESPECTS, and the Contractor agrees that neither the Employer nor any of its affiliate(s), director(s), officer(s), employee(s), consultant(s), professional advisor(s), and duly authorised representative(s) shall have any liability to the Contractor or any of its affiliate(s), director(s), officer(s), employee(s), consultant(s), professional advisor(s), and duly authorised representative(s) in any way relating to those information, laws, rules, regulations, and Applicable Standards which is/are necessary and/or required for and applicable to the Contractor's performances of the works hereunder or the Contractor's or its affiliate(s)', director(s)', officer(s)', employee(s)', consultant(s)', professional advisor(s)', and duly authorised representative(s)' reliance thereupon and/or use thereof.

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1 INTRODUCTION

This document is the Stakeholder Engagement Plan (SEP) for the Long Son Petrochemical Co., Ltd (LSP) and their combined petrochemical plant and seaport development project (hereafter 'the Project') located on Long Son Island, Ba Ria – Vung Tau Province, Vietnam.

The SEP was initially prepared in 2013-2014 as part of the original Environmental and Social Impact Assessment (ESIA) and subsequently updated during revisions to the ESIA in August 2016 to reflect an optimized Project design. The SEP forms part of Environmental and Social Management System (ESMS), which will be used to guide the Project's environmental and social management. This SEP can be considered a live document for use by LSP and will be updated at key points in the Project lifecycle to ensure appropriate phase management and reflect contextual conditions.

1.2 OBJECTIVE

The key objectives of this SEP are the following:


- Define the SEP scope;
- Outline the applicable legal and international standards;
- Define roles and responsibilities;
- Define future engagement activities;
- Define monitoring and reporting procedures; and
- Set out references for supporting materials and information.

1.3 APPLICABILITY

The requirements set out in this SEP apply to all Project activities, including contractors (as appropriate and as defined in this Plan). This SEP applies to all Project phases; however, updates are required at key points, see Section 1.4 Scope below. This SEP is owned by LSP's Corporate Social Responsibility Department, which is responsible for implementation of this document.

1.4 SCOPE OF THIS SEP

This SEP is designed to ensure effective engagement with local communities and other stakeholders during the pre-construction, construction, operation, and closure phases of the Project. Stakeholder engagement activities defined herein relate

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primarily to the pre-construction and construction phases; subsequent updates to the SEP activities will be required prior to the operations phase commencing.

The SEP builds on the historical engagement work commenced by the initial consultants in 2013. Since this time, the Project has maintained dialogue with affected communities, together with other interest groups such as local and regional regulators. LSP is committed to thorough disclosure activities for the optimised Project ESIA, and continuous engagement throughout the Project lifecycle.

1.5 *RELATIONSHIPS TO OTHER MANAGEMENT PLANS*


This SEP is contained in the ESIA Volume V, it is an Annex to Chapter 08 on Stakeholder Engagement. The SEP forms part of the overall suite of detailed Management Plans developed for the Project as described in the ESMS (ESIA **Chapter 22**).

This document has overlaps and cross-linkages to almost all other social management plans as it provides a cross-functional basis for community and stakeholder engagement by the Project. Of note, however, is the Community Grievance Management Plan (CGMP, ref: LSP-1S03-0001), which clearly outlines the procedures for community grievance redress for the pre-construction and construction phases of the Project.

Worker related grievance management is outlined in LSP's HR Policy (LSP's document reference number forthcoming).

2 *LEGAL FRAMEWORKS & REQUIREMENTS*

A complete list of all frameworks and requirements relative to the Project is contained in the ESIA **Chapter 3** Administrative Framework. Relative to stakeholder engagement, Vietnamese regulations require public consultation at the Environmental Impact Assessment (EIA) stage, whilst both the IFC Performance Standard 1 and the Equator Principles highlight the need for ongoing and appropriate communication/information disclosure between the developer and stakeholders through all stages of a Project's lifecycle.

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2.1

VIETNAMESE REGULATIONS

During EIA preparation, public consultation is required as regulated by Decree No. 18/2015/ND-CP dated 14 February 2015 of the Government on Environmental Protection Planning, Strategic Environmental Assessment, Environmental Impact Assessment and Environmental Protection Plans. This decree requires consultation with a limited number of stakeholders (i.e., commune level People's Committee and Fatherland Front Committee which are considered to be the representatives of the local authority and local affected communities respectively). Based on the decision of the commune People's Committee large-scale public consultation with communities can be requested. However, in practice this rarely happens.


Commonly, the Project Proponent is required to send a consultation request letter along with a written summary of Project information, potential environmental and social impacts associated with mitigation measures proposed to relevant stakeholders (i.e., the commune level People's Committee and Father Front Committee). Within 15 working days of receiving a request from the Project Proponent, the aforementioned stakeholders are required to provide their responses in writing.

In terms of disclosure, after the competent authority approves the EIA report (as per Decree No. 18/2015/ND-CP), the Project Proponent is required to disclose their Environmental Management Plan (prepared as part of the EIA report) to local communities. This is done through the People's Committees of the communes.

When the Project comes into operation, the *LEP No. 55/2014/QH13* prescribes the responsibility of the Project's owner in disclosing information relating to their ongoing environmental management to their labourers and local communities. Environmental status and mitigation measure implemented must be disclosed via either:

- Meetings with communities; or
- Written notices and announcements to communities.

However, this requirement is not enforced in practice, as it has not been incorporated in any by-law document that is the key guidance for local authorities in charge of enforcement.

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2.2 EQUATOR PRINCIPLES REQUIREMENTS RELEVANT TO STAKEHOLDER ENGAGEMENT

As outlined in Chapter 03 of the ESIA (Administrative Framework), in addition to the regulations of Vietnam, the ESIA will be prepared in accordance with the requirements of the Equator Principles (EPs, June 2013). The EPs seek to ensure that the Project is developed in a manner that is socially responsible. Equator Principle 5, focuses on Stakeholder Engagement, stating that:

For all Category A and Category B Projects, the EPFI will require the client to demonstrate effective Stakeholder Engagement as an ongoing process in a structured and culturally appropriate manner with Affected Communities and, where relevant, Other Stakeholders. For Projects with potentially significant adverse impacts on Affected Communities, the client will conduct an Informed Consultation and Participation process. The client will tailor its consultation process to: the risks and impacts of the Project; the Project's phase of development; the language preferences of the Affected Communities; their decision-making processes; and the needs of disadvantaged and vulnerable groups. This process should be free from external manipulation, interference, coercion and intimidation.

To facilitate Stakeholder Engagement, the client will, commensurate to the Project's risks and impacts, make the appropriate Assessment Documentation readily available to the Affected Communities, and where relevant Other Stakeholders, in the local language and in a culturally appropriate manner.

The client will take account of, and document, the results of the Stakeholder Engagement process, including any actions agreed resulting from such process. For Projects with environmental or social risks and adverse impacts, disclosure should occur early in the Assessment process, in any event before the Project construction commences, and on an ongoing basis.

2.3 IFC PERFORMANCE STANDARDS ON STAKEHOLDER ENGAGEMENT

The IFC Performance Standards (2012) 1, 4, 5 and 8 have been considered in the development of this SEP. **Table 2.1** below provides detailed information regarding the specific stakeholder engagement, consultation and disclosure aspects.



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Table 2.1 IFC Performance Standards Relative to Stakeholder Engagement

Performance Standard	Key Items
PS 1: Assessment and Management of Environmental and Social Risks and Impacts	<p>The client develops and implements a Stakeholder Engagement Plan that is scaled to the project risks and impacts and development stage, and be tailored to the characteristics and interests of the Affected Communities. When the stakeholder engagement process depends substantially on community representatives, the client will make every reasonable effort to verify that such persons do in fact represent the views of Affected Communities and that they can be relied upon to faithfully communicate the results of consultations to their constituents.</p> <p>The extent and degree of engagement required by the consultation process should be commensurate with the project's risks and adverse impacts and with the concerns raised by the Affected Communities.</p> <p>Effective consultation is a two-way process that should: (i) begin early in the process of identification of environmental and social risks and impacts and continue on an ongoing basis as risks and impacts arise; (ii) be based on the prior disclosure and dissemination of relevant, transparent, objective, meaningful and easily accessible information which is in a culturally appropriate local language(s) and format and is understandable to Affected Communities; (iii) focus inclusive engagement on those directly affected as opposed to those not directly affected; (iv) be free of external manipulation, interference, coercion, or intimidation; (v) enable meaningful participation, where applicable; and (vi) be documented.</p> <p>Where there are Affected Communities, the client will establish a grievance mechanism to receive and facilitate resolution of Affected Communities' concerns and grievances about the client's environmental and social performance.</p>
PS 4: Community Health, Safety & Security.	<p>Where project activities pose risks or adverse impacts on the health and safety of affected communities, the developer is required to make available relevant information (including the details of an Action Plan), in an appropriate form, to affected parties and government authorities so that they can fully understand the nature and extent of these risks.</p>
PS 5: Land Acquisition and Involuntary Resettlement.	<p>In such instances, the developer will undertake extensive consultation and negotiation with affected parties. Such communication will include transparent access to project related information in a timely fashion to enable people to plan for the future. Here, public participation will include the establishment of appropriate representative forums through which resettlement and compensation are discussed. Most of this consultation is part of the Social Impact Assessment (SIA) and Resettlement Action Plan but it should be recognised as a component of the Public Consultation and Disclosure Plan.</p> <p>A grievance mechanism should be established to be consistent with</p>

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	Performance Standard 1 as early as possible in the project development phase.
PS 8: Cultural Heritage.	Where sites of cultural heritage are potentially impacted by the project, the developer should consult with local communities as well as relevant national authorities responsible for the maintenance of such sites.

3 *STAKEHOLDER IDENTIFICATION AND CATEGORISATION*


This section outlines the process and history of identifying and categorizing stakeholders relative to the Project.

3.1 *STAKEHOLDER IDENTIFICATION*

A preliminary list of key stakeholders identified in 2013 is provided in **Table 3.1** below. The initial consulting team undertook a preliminary site visit on the 15 and 16 October 2013, to identify potential stakeholders. This included meeting with the People's Committee of Long Son Commune, People's Committee of Vung Tau City and Land Fund Development Centre of Vung Tau City. The initial site visit also included a walk-through of the residential area proposed for the Project site and the proposed resettlement site.

Stakeholders were identified based on the following potential areas of concern:


- **Environmental** – this includes alteration and potential degradation, of current environmental baseline conditions such as surface water and groundwater quality; elevated noise/ disturbance levels; construction activities in the mountain areas; damage and depletion to ecological systems, generation and disposal of wastes; and reduction in aesthetic value of the local environment.
- **Social** – this includes livelihood, cultural and religious issues (i.e., relocation of graves); effects on current river use; pollution of water sources (river and groundwater); changes in land use and occupations from agriculture and fishing; community health and safety; employment of temporary/ foreign workforce; traffic and transportation issues; right of way for coastal communities; communicable and vector diseases; visual impacts; utility requirements; income and economic development opportunities; infrastructure requirements; recruitment opportunities; materials supply and feasibility; road and river traffic safety, spill contingencies and associated facilities;

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- **Technical** – this includes recruitment issues; materials supply; road development; marine and river traffic safety; spill contingencies; and Project management issues.

Table 3.1 Preliminary List of Potential Key Stakeholders and Areas of Concern

Category	Stakeholder	Concerns		
		Environment	Social	Technical
<i>Local communities</i>	Communities within and surrounding the Project area	v	v	
	Communities within and surrounding resettlement site		v	
	Communities within and surrounding the graveyard area		v	
	Communities along the access road	v	v	
	Fishing and aquaculture communities along the coast line	v	v	
	Fishing and aquaculture communities in the jetty, port and pipeline area	v	v	v
<i>Government and local government bodies</i>	<i>Central Authorities</i>			
	Ministry of Natural Resources and Environment (MoNRE - who will appraise and approve the local EIA)	v	v	v
	Ministry of Transportation (MoT)	v	v	v
	Ministry of Planning and Investment (MoPI)	v	v	v
	Ministry of Construction (MoC)	v	v	v
	Ministry of Industry and Trade (MoIT)	v	v	v
	Ministry of Finance (MoF)		v	
	Government Office (GO)		v	
	State Steering Committee of Oil and Gas Project (SSCOG)	v	v	v
	<i>Provincial Authorities</i>			
	People Committee of Ba Ria-Vung Tau Province (Ba Ria Vung Tau PC)	v	v	v
	Department of Natural Resources and Environment (DoNRE)	v	v	v
	Department of Construction (DOC)			v
	Department of Finance (DOF)		v	
	Department of Transportation (DoT)	v	v	v
	Department of Planning and Investment (DoPI)	v	v	v
	Department of Industry and Trade (DoIT)	v	v	v
	Department of Labour, Invalid and Social (DoLISA)	v	v	v
	Department of Culture, Sport and Tourism (DoCST)	v	v	v
	Department of Agriculture and Rural Development	v	v	v
	<i>City Authorities</i>			
	People's Committee of Vung Tau City	v	v	v


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Category	Stakeholder	Concerns		
		Environment	Social	Technical
Business partners	Land Fund Development Centre		v	
	Commune Authorities			
	People's Committee and Fatherland Front	v	v	v
	Unions (i.e. Fishermen's Union, Farmers' Union,	v	v	
	PetroVietnam (PVN)	v	v	v
	QPI Vietnam	v	v	v
	Vietnam National Chemical Group (Vinachem)	v	v	v
	Thai Plastic and Chemicals (TPC)			
Contractors	Vina SCG Chemical Co., Ltd. (VSCG Chemicals)	v	v	v
	Contractors	v	v	v
International Finance	Potential International Finance Institutes	v	v	v
Other economically	Potential suppliers and service providers		v	v
Neighbour Industries	Industries that will invest in Long Son Industrial Zone	v	v	
Academic	Academic group that are interested in the project	v	v	v
NGO	Food and Agriculture Organisation	v	v	
	World Wild Fund	v		
	RAMSAR	v		
Media	Provincial media	v	v	
	National media	v	v	

In July 2016 an environmental and social consulting consortium led by Monkey Forest Consulting (MFC)¹ was newly appointed to the Project. The MFC Consortium updated this information to reflect the optimized Project and to reflect information collected via ongoing consultation processes with officials and community members in the affected hamlets (commencing in July 2016).

Given the relocation of all physically affected households is nearing completion, MFC has identified two distinct groups within the Project-affected population: i) Priority One (P1) households, which are physically or economically displaced by the Project and, ii) Priority Two (P2) households that are within Long Son Commune but are not directly physically or economically resettled by the Project. Future consultation and engagement activities with these two groups and other local stakeholders is further described in **(Section 6)**. In addition, the new consultants

¹ The Monkey Forest Consulting (MFC) Consortium is made up of Monkey Forest Consulting, Monkey Forest Consulting Vietnam, both social specialists, ICEM Asia, ICEM Vietnam and ESSA Technologies, Inc., all three environmental specialists.

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foresee that some additional households and communities may become involved in engagement, and some P2 households may become P1 households, as the level of affectations from camps and associated facilities is determined, when the locations are finalized. In addition, ongoing consultation will pay increased attention to specific stakeholder groups within local communities able to speak to specific interests, e.g. local health teams, women's groups etc.

3.2 **STAKEHOLDER ANALYSIS AND CATEGORISATION**


Key stakeholder groups as identified in **Table 3.1** were analysed by the initial consultants according to their influence and interest in the Project. Details of each group based on the stakeholder-mapping matrix as in **Figure 3.1** can be summarised as follows:

1. **Inform:** high influence and low interest;
2. **Leverage:** high influence and high interest;
3. **Engage:** low influence and high interest; and
4. **Monitor:** low influence and low interest.

Results of the initial stakeholder mapping is presented in **Table 3.2**. Not all stakeholder groups will be engaged with the same level of intensity all of the time.

Table 3.2 *Stakeholder Analysis Based on Their Influence and Interest*

Stakeholder group	Influence	Interest	Level of influence & interest
Local communities	Low	High	3
Central authority	High	Low	1
Provincial authority	High	Medium	2
City authority	High	High-Medium	2
Commune authority	Medium-High	High	2 & 3
Business partners	High	High	2
Contractors	Medium-High	High	2
International Finance	High	Low-Medium	1
Other Economically interested parties	Medium	High	3
Neighbour industries	Low	Low	4
Academic	Low	Medium	4
NGO	Medium	Low	4
Media	Medium-High	Low-Medium	1 & 4

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Based on the results of the above mapping, the initial consultants analysed the stakeholder groups to determine the most appropriate method of engagement for each key group (see **Table 3.3** below). This analysis considered the groups concerns, their level of interest in the Project and their potential to be impacted (including positive/negative and direct/indirect).

Table 3.3 *Stakeholder Engagement Strategies for Each Stakeholder Group*

1-Inform	2-Leverage	3-Engage	4-Monitor
<ul style="list-style-type: none"> Central authorities International Finance Institutions Media 	<ul style="list-style-type: none"> Provincial authorities City authorities Commune authorities (i.e. PC) Business Partners 	<ul style="list-style-type: none"> Commune authorities (i.e. FF and Unions) Local communities Other economically interested parties 	<ul style="list-style-type: none"> NGO Neighbour industries Media
<ul style="list-style-type: none"> Make use of interest by informing in low risk area; Keep informed and consulted in interest area. 	<ul style="list-style-type: none"> Inform and consult in interest area by formal communications such as meetings or letters, writing document; Try to obtain their support and technical guidance; Try to increase level 	<ul style="list-style-type: none"> Involve in governance and decision making; Keep engaged and consulted regularly. 	<ul style="list-style-type: none"> Inform via general communications: newsletter, website etc. Monitor for their feedback.

4


STAKEHOLDER ENGAGEMENT TO DATE

4.1

VIETNAMESE EIA STAKEHOLDER ENGAGEMENT ACTIVITIES

Preparation of the three local regulatory EIAs was undertaken through a separate process to the ESIA. This included the Vietnam Institute of Tropical Technology and Environment Protection (VITTEP) conducting a socio-economic survey during August 2013 and consultation with local authorities as part of national requirements.

The VITTEP socio-economic survey included interviews with local people in 49 households. Of these, 34 households were located within the Project area and 15 households were engaged in fishing and aquaculture. It is unclear if the 15 surveyed households were located within the Project area. The VITTEP socio-economic survey was conducted on a household-by-household basis. It should be noted that Project related information had not been disclosed prior to this survey. As reported by

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VITTEP, the most common concern of the 49 surveyed households was related to uncertainty in Project development timeline.


As of July 2016, all three Vietnamese regulatory EIAs for separate Project components (port, land development, plant) have been submitted and approved. LSP is currently confirming the EIA requirements for the optimized Project design in terms of conformance to national requirements. The Environmental Management Plans (EMP) for the three EIAs will be disclosed and displayed in the Commune People's Committee Headquarters one month before commencement of Construction. In addition, the EMP will be disclosed and posted in the headquarters of the Commune People's Committee as required.

4.2 ORIGINAL ESIA STAKEHOLDER ENGAGEMENT ACTIVITIES

During the early phases of the original ESIA development, as mentioned earlier, the initial consultants conducted a site visit aimed at gaining a preliminary understanding of baseline conditions, available social infrastructure, concerns and perceptions regarding the Project. Undertaken during December 2013, these visits included meetings with authorities and public meetings. While not strictly speaking consultation activities, data collection activities were conducted at this time, including focus group discussions and household surveys with those who would be physically or economically displaced by the Project in Hamlets 1, 2 and Rach Gia Hamlet of Long Son Commune. The activities undertaken during this period are described in Table 4.1.

Table 4.1 Consultation Activities Conducted to Date

Local Authorities, Affected Communities and Host Community		Date
Local Authorities	Environmental Protection Agency of Ba Ria Vung Tau	3 rd December 2013
	Department of Industry and Trade of Ba Ria Vung Tau Province	3 rd December 2013
	Department of Agriculture and Rural Development of Ba Ria	3 rd December 2013
	Department of Investment and Planning of Ba Ria Vung Tau	3 rd December 2013
	People's Committee of Vung Tau City	4 th December 2013
	Department of Transport of Ba Ria Vung Tau Province	4 th December 2013


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	Department of Labour, Invalid and Social of Ba Ria Vung Tau	4 th December 2013
	People's Committee of Long Son Commune	5 th December 2013
	Department of Cultural, Sport and Tourism of Ba Ria Vung	6 th December 2013
	Land Fund Development Centre of Vung Tau City	17 th December 2013
Affected Communities	Public consultation with P1 households in Hamlet 2, Long Son Commune	7 th December 2013
	Public consultation with P1 households in Rach Gia Hamlet, Long Son	8 th December 2013
	Household survey at Hamlet 2, Long Son Commune	16 th -17 th December
	Household survey at Rach Gia Hamlet, Long Son Commune	18 th December 2013
	Focus group discussion	20 th December 2013
Host Community	Public consultation with P1 households in Hamlet 1, Long Son	8 th December 2013
	Household survey at Hamlet 1, Long Son Commune	19 th December 2013
	Focus group discussion	20 th December 2013

During these early meetings with local authorities, representatives from each level (provincial to commune level) were invited to discuss the Project. Meeting content included:

- Brief introduction of the Project;
- Authorisation of the authorities with respect to the Project;
- Key environmental issues in and around the Project area;
- Potential environmental issues arising from Project development;
- Environmental protection obligations of the Project;
- Perceptions of authorities in terms of environmental and social management of the Project; and
- Livelihood restoration activities for the affected persons.

During the 7th and 8th of December 2013, the known total of 451 households from both the main and resettlement sites were invited to attend public consultation events at the meeting hall of the People's Committee of Long Son Commune. The invites were sent four days prior to the meetings. It is noted that some landowners

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were not local residents and were unable to be accessed by the initial consultants. A Project bulletin was disclosed on the Long Son Commune bulletin board four days prior to the meetings. Information presented included:

- Project description;
- Purpose of public consultation;
- Summary of key environmental and social impacts;
- Mitigation and management measures;
- Schedule of upcoming public engagement activities in the area.


107 households from Hamlet 2, affected by the main site attended of the 161 invited. For those households from Rach Gia also affected by the main site, 80 invitations were sent and 43 households attended meetings. For those households from Hamlet 1, affected by the resettlement site, 30 invitations were sent and 9 households attended meetings.

Please see the **Appendix 03** for a list of authorities that participated in the stakeholder engagement, as well as a photograph log of the engagement activities with authorities during the initial site visits. The Appendix also provides a comprehensive list of households that participated in initial public consultation activities conducted by the initial consultants. It contains a list of households that participated in focus group discussions and the findings of these meetings.

Additionally, the initial consultants undertook a number of activities in 2014 to collect additional data for the original ESIA development. These included meetings with local authorities and a vulnerable group survey as outlined below in **Table 4.2**.

Table 4.2 Additional Consultation Activities Undertaken in 2014

Local Authorities, Affected Communities and Host Community		Purpose	Dat
Affected Communities	1. Meetings with Head of affected hamlets	Identify vulnerable households	16 to 18 July 2014
	2. Vulnerable Household survey at affected hamlets, Long Son Commune		16 to 18 July 2014
Local authorities	1. Department of Industry and Trade of Ba Ria - Vung Tau Province	Inputs for the cumulative impacts assessment	4 September 2014

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	2. Department of Agriculture and Rural Development of Ba Ria - Vung Tau Province	The status of the mangrove forest on the land	4 September 2014
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4.3 **ORIGINAL ESIA DISCLOSURE ACTIVITIES IN DECEMBER 2014**

LSP carried out ESIA disclosure activities in December 2014, delivering the original ESIA Non-Technical Summary to all persons affected by resettlement in meetings. At this time, they explained the overall Project impacts and mitigations. In addition, the initial consultants undertook disclosure activities, with key stakeholders identified in **Table 3.1**, such as meetings with local authorities, the media and NGOs. At this time, the LSP established a community office in Long Son Commune.


4.4 **POST-DISCLOSURE CONSULTATION ACTIVITIES JANUARY 2015 THROUGH JULY 2016**

Since the original ESIA was disclosed, LSP has worked closely with individual households at the resettlement site, addressing concerns as they arise (i.e., resettlement site infrastructure, security, compensation issues). In addition, LSP has met regularly throughout 2015 and 2016 with Provincial authorities to discuss permitting and changes associated with the optimized design.

4.5 **DISCLOSURE ACTIVITIES FOR THE OPTIMIZED PROJECT ESIA**

As of August 2016 a small site-based community relations team led by Monkey Forest Consulting has a permanent presence in the resettlement site, engaged in meetings, consultations and updated ESIA disclosure. Disclosure of the updated ESIA has included meetings with the Project affected population within Long Son Commune, meetings with fence-line households who may be impacted by Project activities and meetings with local authorities. Materials utilized during these meetings include: a Project impact/mitigation presentation; a *Frequently Asked Question* brochure; and an updated Non-Technical Summary in Vietnamese describing the ESIA and Management Plans (available in Appendix 4).

As discussed in Section 6 Future Engagement Activities, upon finalization, the updated ESIA for the optimized Project will be displayed in the Commune Peoples Committee headquarters, at LSP's offices and at the local site-based community relations office. The non-technical summary (see ESIA Chapter 24) in English and

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Vietnamese will be available online; along with the complete ESIA in English. In addition, the three local regulatory EIAs will be made available online in Vietnamese.


4.6 CONCERNS AND SUGGESTIONS RAISED BY STAKEHOLDERS

The Stakeholder Engagement Chapter 8 (Section 8.7) of the ESIA summarizes all concerns raised during the original ESIA development and the subsequent Project responses. This section focuses on those concerns raised during the ESIA update for the optimized Project.

Concerns raised by affected communities after the disclosure of the original ESIA (December 2014), have primarily been associated with the relocation to the new resettlement site. As of April 2016, all land/houses in the land acquisition area have been handed over, 98% of those eligible have received compensation and nearly all houses at the resettlement site have been constructed. Ongoing engagement with P1 households and monitoring of relocation issues has been undertaken by the LSP's CSR Department in Long Son Commune throughout 2015 and into 2016.

Since July 2016, there has been a permanent presence of site based community relations team by Monkey Forest Consulting engaged in meetings, consultation and Project disclosure. Concerns raised by local officials and community members at this time, include the following key issues:

- Upskilling for P1 households so that they are eligible for Project construction opportunities, as they have few qualifications given their previous land-based livelihoods.
- People above 40 years old may have difficulties finding jobs during the construction phase as they are of working age but they feel that their physical condition is not optimal for manual/unskilled work and they have few skills or qualifications.
- Timely payments by construction contractors for wage work, as proximal developments (i.e., the naval port) delayed worker payments.
- P1 households are concerned about environmental impacts (e.g., traffic, dust) during construction and those across the life of the Project (e.g., pollution, water contamination) especially given many people derive their livelihoods from the land/coastal waters.
- Women raised concerns about security associated with the influx of male worker during construction.
- Households affected economically along the Project fence line have raised concerns about impacts to their livelihoods from changes in business

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patterns (e.g., less customers as households have moved to the resettlement site).

- P1 households have raised concerns about obtaining Land Use Rights Certificates (LURC) for their allocated plots in the Resettlement Site. LURCs are expensive and some households are potentially unable to pay for the legalization of their property.


The issues raised above will be managed through a variety of means throughout the pre-construction and construction phases. For example, a workers and business inventory survey is being undertaken in August-September 2016 to provide a clear understanding of the existing skills, business capabilities and worker and business strengths and weaknesses. This information will be used to develop programs outlined in the **LRAP (Ref: LSP-1S03-0008)** and **Community Development Action Plan (Ref: LSP-1S03-0002)** related to training, apprenticeship and skills development to optimize the level of local content in the Project construction and operations phases. Updates are currently being undertaken to environmental management plans (including traffic management plans) to minimize and manage impacts on fence line households. Security of land tenure is being examined as part of updates to the Supplemental Resettlement Action Plan (**SRAP, Ref: LSP-1S03-0005**), to ensure international finance requirements in regards to land tenure are met.

5 **COMMUNITY GRIEVANCE PROCEDURE**

A community grievance management plan (CGMP, **LSP-1S03-0001**) has been prepared for the Project as one of the detailed management plans. The CGMP outlines the process and requirements to be followed in handling community grievances, to ensure community concerns are responded to and managed appropriately. The plan specifically targets community concerns associated with the:

- Land acquisition process;
- Construction activities; and
- Broader community grievances associated with the presence of the Project.

The CGMP is applicable for the pre-construction and construction phases of the Project and thus should be understood by all parties involved in these phases. A community grievance office was opened by LSP in Long Son Commune in 2014, to receive community grievances.

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As of August 2016, during updates to the SEP as part of Project optimisation, all grievances received by the Project related to land acquisition and were resolved through the grievance mechanism of local authorities. LSP carefully tracks these grievances and has followed up with local authorities to support timely resolution.

The management of worker related grievances are detailed in LSP's HR Policy (**LSP document reference number forthcoming**).

6 *FUTURE ENGAGEMENT ACTIVITIES*

In August 2016 the plans for future engagement (see **Table 6.1** below) were updated to reflect the optimized Project and stakeholder activities completed to date. These key activities will serve as a basis to guide disclosure and engagement activities undertaken by LSP in the pre-construction and construction phases.

Activities undertaken will be logged and entered into an information management system (IMS) (see **Section 7.4** on documentation) and reported through monthly internal reports and biannual/quarterly external reports (see **Section 9**).

This list of key activities is by no means definitive and will be adapted by the LSP to further reflect local conditions and concerns as they arise. The frequency of engagement activities will also increase prior to the commencement of construction and again as construction moves toward its peak period. Annual activities and associated budgets will be prepared each year, by the CSR Department to ensure continuous improvement in adaptive management.

Prior to the commencement of the Operations Phase, this SEP will be updated to reflect operations stakeholder engagement activities.




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Table 6.1 Future Engagement Activities for the Pre-Construction & Construction Phases


Reference	Activity	Purposes and Expected Outcome	Methodology	Involved Parties	Timeframe
1.1	Disclose updated ESIA and updated environmental and social management plans	The Project has developed and updated a number of environmental and social management plans to manage the environmental and social performance of the Project during construction.	Disclosure meetings with affected communities, local authorities and other stakeholders to outline the updated ESIA, key Project changes and how impacts will be managed. Provision of a non-technical summary (NTS) of the ESIA and management plans will be provided in Vietnamese. Final copies of the NTS/ESIA/MPs will be available on online (in English), the NTS in Vietnamese and at their community office in Long Son Commune.	Appraisal authorities. Local authorities, local communities	Pre-Construction: Disclosure meetings during August/September 2016. Finalized ESIA documents will be made available once completed.
1.2	Disclose the Environmental Management Plan(s) that are part of the Vietnamese EIA reports.	In line with national requirements disclosure of the EMPs for the three EIAs is required.	The EMP for the three EIAs will be disclosed and displayed in the Commune People's Committee Headquarters one month before commencement of Construction. In addition, the EMP(s) will be disclosed and posted in the headquarters of the Commune People's Committee as required. The EIAs when finalized will be displayed online (in Vietnamese) together with the ESIA (see above) in English.	All identified stakeholders	One month prior to commencement of construction

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Reference	Activity	Purposes and Expected Outcome	Methodology	Involved Parties	Timeframe
1.3	Disclose optimized Project (key changes) and provide information on ongoing changes to Project schedule.	Project changes may affect stakeholders, especially local communities. Therefore, stakeholders shall be informed and consulted with regard to any changes relating to the Project development that may affect them.	Stakeholders will be advised of optimized Project changes during disclosure meetings. Community stakeholders advised at this time that the commencement of the Project may still fluctuate. Consult with communities in advance of on any major delays (i.e. affected household meetings).	Project affected communities, and P1 households	Pre-Construction: During disclosure activities; and pre-construction as needed.
1.4	Inform stakeholders about the Grievance mechanism	The grievance procedure was disclosed to affected communities in December 2014. Since 2015, local people can lodge their grievances at LSPs Grievance office in Long Son Commune. Provision of information about the procedure will require ongoing information dissemination.	Affected community members will be reminded of the procedure during disclosure meetings in 2016 as well as during general engagement activities prior to and during construction. A Vietnamese brochure on lodging grievances will be made available for local communities prior to construction commencement.	Affected communities, host communities and contractors	Pre-Construction: During disclosure meetings. Construction: information will continue to be disseminated about the
1.5	Provide regular Project updates and obtain feedback/concerns from affected communities	Throughout all phases of the Project, ongoing engagement with affected P1 and P2 households and Long Son Commune will be needed.	Provide an overview of Project progress, schedule and impacts. Discuss livelihood programs/ opportunities. Remind them regarding of the grievance procedure. Receive feedback and communicate to CSR department as needed for follow-up	Affected communities and P1 households	Pre-Construction: as part of disclosure activities and regularly in the lead up to Construction. Construction:

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Reference	Activity	Purposes and Expected Outcome	Methodology	Involved Parties	Timeframe
1.6	Disseminate information and meet with local Authorities to update them on the Project and obtain feedback	As per stakeholder mapping exercises, it will be important to inform and consult these stakeholders according to their interest area.	Provide an overview of project progress, schedule and impacts. Discuss livelihood impacts/ opportunities. Receive their feedback and communicate to CSR department as needed for follow-up	Local authority at Commune level	Pre-Construction: as needed Construction: regularly
1.7	Inform other external stakeholders (civic groups, media, NGOs, neighbour industries) via general communications	These stakeholders should be informed on an ongoing basis regarding Project updates as per their level of interest.	Use general communications such as updates to the Project website, newsletters and ad-hoc meetings as needed.	Other stakeholders (civic groups, media, NGOs, local industry.	Pre-Construction: as needed Construction: bi-annual newsletter or meetings as needed
1.8	Prepare the Environmental and Social Monitoring Report (ESMR)	For stakeholders to understand environmental and social management status of the Project; as well as a summary on engagement activities undertaken.	The ESMR will be available on the Project website. Additionally, to ensure that the ESMR is accessible by the local people who do not have access to the internet, a summary of the ESMR in Vietnamese is to be posted at the LSP office in Long Son Commune.	All identified Stakeholders, Lending institutions	Construction: quarterly or Bi-annual as decided with Lenders.
1.9	Undertake stakeholder perception surveys	To obtain perceptions of stakeholders towards the Project.	Every two years by stratified sample interview or other mechanism (i.e., phone surveys) or combined with other survey activities to reduce consultation fatigue.	Key stakeholders of Leverage and Engage groups	Construction: every two years

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7 RESOURCES AND RESPONSIBILITIES

7.1 RESOURCES

By the time land clearance commences, the Project must have staff (permanent or contracted) who are well-trained and experienced in their roles, and able to organise and manage engagement activities. At the time of writing (August 2016), LSP's CSR Department has a team of five (supported by additional manpower from other functions from time to time) which will grow into the organizational structure as seen below (see **Figure 7.1**) in the lead up to construction. The CSR department falls directly under the management of the General Director of the Project.


New members of this growing department will have a social/community management and development related background. People who have experience and knowledge of local customs are preferable (i.e., local people), especially in direct engagement positions (i.e., Community Relations Liaisons).

7.2 RESPONSIBILITIES

Figure 7.1 below displays the preliminary LSP Construction CSR Department, this team will grow (i.e., increased officer level staff) to reflect the engagement and social management needs of the Project as they increase towards the peak of construction. Both contract and permanent staff will be used to fill these positions, depending on the expertise needed. The CSR Department is headed by an overall manager.

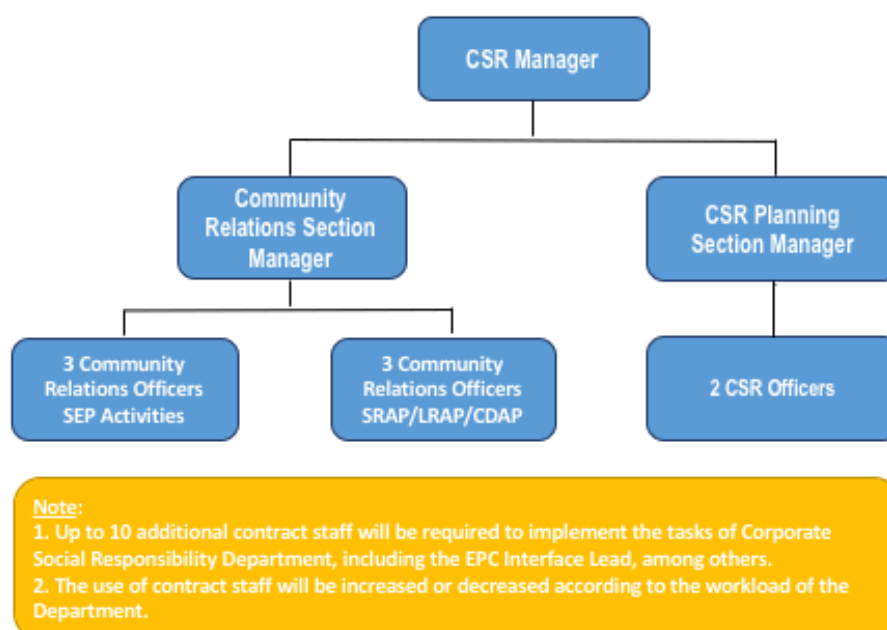
Within the construction CSR Department, the Community Relations unit responsible for implementation of this SEP will include six permanent staff under the direction of the Community Relations Manager overseeing all stakeholder engagement as well as resettlement, community development and livelihood restoration activities. This unit will be required to work closely with all other CSR department units, in particular the Grievance Redress Unit and the EPC interface. The CSR Planning Section Manager oversees a staff that provides assistance to the entire department in internal project coordination, document updating and management, planning and resourcing and engaging with ECP contractors.

In addition, those responsible for Government relations (when established) will report directly to the General Director and will cross collaborate with the CSR Manager as appropriate. Definitive arrangements for communications support is also a responsibility which will likely fall under the oversight of the Community Relations Manager. Support staff such as community-based hires to support encoding (data

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entry) activities will also be engaged as the team grows with the increase in construction activities.

Figure 7.1 LSP Construction Corporate Social Responsibility Department




Responsibilities for stakeholder engagement are summarised in **Table 7.1**, below. These responsibilities may grow and change over time as resource needs become more clearly defined prior to and throughout construction.


Table 7.1 Roles and Responsibilities for Stakeholder Engagement

No	Responsibilities
Corporate Social Responsibility Manager	
1	Responsible for overall team coordination, planning and report writing. Need not be a subject matter expert but must be excellent at team coordination.
2	Ensure the social-related commitments in ESIA Social Management Plans, including all future engagement activities (herein) are fulfilled.
3	Report to LSP Leadership on social issues and grievance resolution.
4	Plan and allocate human and financial resources.
5	Prepare monthly internal social monitoring reports, compiling data collected across the social team.
6	Provide leadership in resolving problems related to a variety of subject areas.

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7.	Manage any social performance contractors
Community Relations Section Manager	
1	Responsible for all stakeholder engagement activities in compliance with SEP, including conducting public consultation on related issues and plans, and conducting any surveys or social assessments as required; Monitor and update SEP regularly via audits and surveys
2	Responsible for planning and overseeing implementation of resettlement (SRAP), livelihood (LRAP) and community development (CDAP) related commitments.
3	Oversee implementation of the Grievance Management Procedure
4.	Cooperate with local authorities to disclose project information as needed and required
5.	Provide overall leadership and oversee the activities of the six Community Relation Officers and any contract staff
Community Relation Officers – SEP (3 positions)	
1	Undertake ongoing engagement and monitoring activities for P1 and P2 households.
2	Manage the implementation of grievance mechanism (receive, acknowledge, log, classify, follow-up) and other responsibilities as outlined in the CGMP for all issues <i>not</i> related to resettlement or livelihoods.
3	Collaborate within the CSR and other departments and external parties (e.g., contractors) in resolving grievances.
4	Input stakeholder engagement activities into the stakeholder log (information management system).
5	Review the monthly data collection and submit monitoring data to the Community Relations Manager.
Community Relation Officers (SRAP/LRAP/CDAP) (3 positions)	
1	Undertake responsibilities as outlined in the SRAP, LRAP and CDAP.
2	Oversee specific community development, livelihood, or other benefit programs, including preparing EOI, RFP, service provider selection and later service provider management.
3	Manage the implementation of grievance mechanism (receive, acknowledge, log, classify, follow-up) and other responsibilities as outlined in the CGMP for all issues specifically related to resettlement or livelihoods.
4	Input stakeholder engagement activities into the stakeholder log (information management system).
5	Review the monthly data collection and submit monitoring data to the Community Relations Manager.
CSR Planning Section Manager	
1	Responsible for all CSR planning activities including resourcing and budgeting
2.	Monitoring legal and regulatory changes and related requirements
3.	Updating the ESIA related reports & management plans
4.	Internal coordination within the Project to facilitate smooth implementation of all community-related activities
5.	Overseeing EPC/Contractor/Subcontractor coordination, including overseeing the work of the contracted EPC Interface Lead and related contracted staff

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CSR Officer (2 positions)	
1	Under the direction of the CSR Manager, assist in CSR Department planning
2	Monitor changes in the regulatory or legal requirements in Vietnam
3.	Collaborate with other CSR Department members to update required documents as needed
4.	Implement intra-company coordination and communications activities
5.	Contribute to the information management system
6.	Assist contractor positions as needed, particularly the EPC Interface Lead

7.3 **CONTRACTOR MANAGEMENT**

It is LSP's responsibility to manage the implementation of this SEP and to ensure contractors (i.e., Engineering, Procurement, and Construction – EPC Contractors) are familiar with relevant requirements.

The EPC Liaison will work closely with the EPCs to follow up on environmental and social commitments during construction and especially prior to and during the establishment of worker camps, and in the resolution of community grievances during the construction phase (refer to the CGRM for all related contractor requirements).

In addition, EPCs may implement social programs in local communities, which must be coordinated with the CSR department (through the EPC liaison). Any benefits they consider providing should be discussed in advance of activities with the CSR Department. For example, if the EPC wants to do a traffic safety initiative, they should coordinate this with the CSR department so that activities are not duplicated and resources can be maximised.


7.4 **DOCUMENTATION**

Record keeping plays a key role in the efficiency of SEP implementation, monitoring and reporting.

A stakeholder log was prepared by the initial consultants (please refer to **Appendix 3**) to detail consultation during the original ESIA activities in 2013 and 2014. This stakeholder log details the stakeholder name, contact details, issues/concerns, follow up actions and responsibilities.

In the lead up to the construction phase, MFC is supporting LSP to establish an online stakeholder log otherwise known as an Information Management System (IMS), to ensure stakeholder engagement activities and contacts are systematically recorded.

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Individual SEOs and CLOs will be responsible for logging stakeholder engagement activities and any new stakeholders to the system. This database will continue to be used throughout the construction phase. The key information to be covered would include 1) when and where the engagement activities took place; 2) list of attendees; 3) discussed topics; 4) results from discussion; and 5) commitments if any.

8

BUDGET

Budget for implementation of engagement activities will be included in the financial plan of the Project. The budget is intended to be allocated annually based on the specific engagement activities plan to be conducted in the year.

The budget will be made available prior to commencement of construction when the ESIA including ESMP is available and EPC Contractors are selected.

Annual stakeholder engagement budgeting during construction will likely include the following elements:

- Staff (contract and permanent);
- Communication material development and production (i.e. printing);
- Updates to the LSP website (i.e., ESIA disclosure/ monitoring reports/ community events);
- Meeting costs (refreshments, transport);
- Event costs (refreshments, venue hire, transport); and
- Perceptions survey (every two years).


9

MONITORING AND REPORTING

Internal Monitoring

Output level monitoring of stakeholder engagement will be included in monthly internal Social Monitoring Reports. During the construction phase, data collected should include the following:

- Place and time of consultative meetings (including other types of engagement activities);
- Information on the participants (number of participants, percentage of women attending);
- Issues and concerns raised during the consultative meetings;
- Number of new stakeholder engagement staff on-boarded that month and the new total number of engagement staff;

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- New engagement or information distribution materials used in the month; and
- List of number and types of grievances raised in the reporting period and the number of resolved and/or outstanding grievances.

External Monitoring

Both *output* and *outcome* level monitoring will be conducted on a quarterly or semi-annual basis (to be confirmed with Lenders) for external reporting purposes. These reports will be provided to Lenders and disclosed to the public as appropriate. During the construction phase, data collected and reported on will include the following:

- A brief update on stakeholder engagement processes and any material changes to the Project that have been publicized in the reporting period.
- A summary of output-level data, taken from monthly internal social management reports (e.g., total number of meetings; total number male/female participants).
- A summary of new materials used for information distribution on the Project, (e.g., how many received newsletters).
- Total number of grievances raised that quarter/half, how many were resolved and how many remain open (as required in the CGMP).
- Information on how the issues raised during engagement were taken into consideration by the organisation in charge of the Project implementation.
- Engagement of the community (number of participants, methods) in any participatory monitoring programs developed (e.g., if a rare birds monitoring program was established with community monitors during construction/operations).
- Any available data on stakeholder perceptions, as collected during survey activities (see below).

A stakeholder perception survey should be conducted every two years (see Future Engagement **Table 6.1**) and relevant data included in reports to Lenders.

Table 9.1 provides frequencies of the internal and external monitoring and reporting on stakeholder engagement activities, including grievance management. Frequency of external monitoring of SEP implementation will be subject to discussion with lenders and as such it yet to be defined.



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Table 9.1 *Frequency of Internal and External Monitoring and Reporting on Stakeholder Engagement including Grievance Management*

Project phase	Monitoring	Internal Reporting	Updating the SEP	External Reporting (*)
Resettlement and construction phase	Monthly	Monthly	Annually	Quarterly/ or Semi-annually
Operation phase	Quarterly	Quarterly	Annually	Annually

Note: (*) means: Disclosure of the ESMR to stakeholders.

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APPENDICES

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APPENDIX 1

COORDINATES OF THE SURVEYED HOUSEHOLDS



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Table 2.1 *Coordinates of the Surveyed Households*

Name	Latitude	Longitude
Nguyen Van No	10°28'12.3	107°03'24.3
Nguyen Huu Tinh	10°28'05.7	107°03'24.6
Nguyen Van Chua	10°27'59.2	107°03'22.4
Nguyen Van Tay	10°27'54.3	107°03'20.1
Nguyen Thi Xum	10°27'54.6	107°03'22.2
Nguyen Van Danh	10°27'50.6	107°03'20.8
Tran The Hung	10°27'55.6	107°03'17.8
Vo Thi Phan	10°28'02.2	107°03'27.3
Mai Van La	10°28'10.6	107°03'21.8
Mai Van Quy	10°28'09.1	107°03'20.5
Vo Kim Nhon	10°28'02.3	107°03'27.1
Duong Quang Tien	10°28'00.8	107°03'24.9
Vo Minh Chau	10°27'59.7	107°03'24.4
Phan Thi My Hanh	10°27'52.8	107°03'21.1
Nguyen Thi Binh	10°27'51.6	107°03'19.0
Huynh Thi Tre	10°27'56.4	107°03'17.8
Tran Nhan Hung	10°28'04.0	107°03'20.1
Vo Thi Be	10°28'31.8	107°03'35.3
Ngo Thi Xinh	10°28'06.0	107°03'37.7
Nguyen Van Luc	10°28'01.6	107°03'36.2
Luu Van Hon	10°27'57.7	107°03'38.6
Nguyen Van Khai	10°28'02.9	107°03'29.9
Pham Van Ly	10°27'44.5	107°03'35.2
Nguyen Van Thuan	10°27'43.8	107°03'26.9
Pham Van Luoi	10°28'05.7	107°03'47.0
Le Van No	10°28'09.0	107°03'47.6
Le Van Be	10°28'30.4	107°03'57.0
Nguyen Van Keo	10°28'29.9	107°03'57.5
Nguyen Van Ro	10°28'29.0	107°03'48.2
Tran Van Hai	10°28'11.3	107°03'21.5
Nguyen Van Hoa	10°28'09.2	107°03'19.1
Huynh Van Duc	10°28'09.3	107°03'24.2
Huynh Thi Quynh Nga	10°28'04.0	107°03'23.5
Cong Van Xe	10°28'01.7	107°03'30.3
Le Van Nam	10°27'51.1	107°03'32.5
Bui Ngoc Tuan	10°27'48.0	107°03'31.2
Ho Van Phe	10°28'10.2	107°03'40.2
Nguyen Thi Hong Tham	10°28'02.3	107°03'47.8
Nguyen Thi Van	10°28'30.1	107°03'57.5
Pham Van Gai	10°28'17.3	107°03'40.6
Nguyen Tien Dung	10°27'23.7	107°03'52.1
Chau Van Gioi	10°27'25.8	107°03'48.1


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Nguyen Thi Hanh	10 ⁰ 27'25.5	107 ⁰ 03'47.0
Le Van Son	10 ⁰ 27'26.5	107 ⁰ 03'46.1
Nguyen Thi Ngan	10 ⁰ 27'26.3	107 ⁰ 03'46.3
Le Thi Thu Thuy	10 ⁰ 27'23.0	107 ⁰ 03'43.9
Vo Thi Xe	10 ⁰ 27'21.6	107 ⁰ 03'39.8
Chau Van Quyt	10 ⁰ 27'21.8	107 ⁰ 03'37.7
Nguyen Thi Le Thu	10 ⁰ 27'22.5	107 ⁰ 03'36.8
Nguyen Thi Hong Nga	10 ⁰ 27'24.2	107 ⁰ 03'32.6
Phung Thi Thu Dan	10 ⁰ 27'24.0	107 ⁰ 03'32.7
Nguyen Van Gap	10 ⁰ 27'25.8	107 ⁰ 03'35.6


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Name	Latitude	Longitude
Nguyen Van Buong	10 ⁰ 27'26.3	107 ⁰ 03'36.0
Cai Van Duoc	10 ⁰ 27'26.4	107 ⁰ 03'35.9
Nguyen Van Dung	10 ⁰ 27'26.6	107 ⁰ 03'36.6
Nguyen Thi Le Hang	10 ⁰ 27'27.7	107 ⁰ 03'37.6
Dang Van No	10 ⁰ 27'29.5	107 ⁰ 03'37.6
Nguyen Van Hien	10 ⁰ 27'29.5	107 ⁰ 03'37.3
Nguyen Hong Son	10 ⁰ 27'36.5	107 ⁰ 03'34.6
Tran Van Tim	10 ⁰ 27'30.8	107 ⁰ 03'41.1
Huynh Van Nghia	10 ⁰ 27'28.8	107 ⁰ 03'41.1
Vo Thi Bay	10 ⁰ 27'28.5	107 ⁰ 03'41.4
Le Thi Trieu	10 ⁰ 27'28.5	107 ⁰ 03'43.0
Le Van Nam	10 ⁰ 27'28.5	107 ⁰ 03'43.0
Le Thi Sau	10 ⁰ 27'29.4	107 ⁰ 03'42.0
Nguyen Thi Sung	10 ⁰ 27'28.1	107 ⁰ 03'42.4
Nguyen Thanh Tam	10 ⁰ 27'27.9	107 ⁰ 03'42.8
Nguyen Thi Thang	10 ⁰ 27'27.7	107 ⁰ 03'42.8
Nguyen Thanh Hung	10 ⁰ 27'27.7	107 ⁰ 03'42.9
Vo Thi Lanh	10 ⁰ 27'27.8	107 ⁰ 03'45.3
Nguyen Van Thuy	10 ⁰ 27'51.5	107 ⁰ 03'49.7
Nguyen Van Tan	10 ⁰ 27'51.5	107 ⁰ 03'49.7
Nguyen Van Phat	10 ⁰ 27'50.5	107 ⁰ 03'47.5
Vo Van Tuong	10 ⁰ 27'47.6	107 ⁰ 03'46.4
Nguyen Van Tuc	10 ⁰ 27'41.5	107 ⁰ 03'47.3
Vo Thi Duong	10 ⁰ 27'22.4	107 ⁰ 03'36.8
Nguyen Van Cao	10 ⁰ 27'39.1	107 ⁰ 04'35.2
Huynh Thi Thi	10 ⁰ 27'53.2	107 ⁰ 04'43.7
Lam Van Chi	10 ⁰ 28'10.9	107 ⁰ 04'18.9
Nguyen Huu The	10 ⁰ 27'31.3	107 ⁰ 03'47.8
Vo Thi Duong	10 ⁰ 27'22.4	107 ⁰ 03'36.9

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APPENDIX 2

MINUTES OF MEETINGS

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MINUTE OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Environmental Protection Agency (EPA) of Ba Ria –Vung Tau Province, Vietnam
Date	3rd December 2013 (8:00 am)
Attendant	Representatives of Environmental Protection Agency (EPA) of Ba Ria –Vung Tau Province, Long Son Petrochemicals Co., Ltd and Environmental Resources Management Co., Ltd (ERM Vietnam)

The meeting focused on:


- Brief introduction of the project;
- Authorisation of DoNRE/ EPA on the project;
- Main existing environmental issues in and around the Project area;
- Potential environmental issues arising from the project development;
- Environmental protection obligations of the project; and
- Perception of the DoNRE and the EPA in terms of environmental management for the Project.

In the meeting, Mr. Cuong –Director of EPA of Ba Ria – Vung Tau Province provided information as follows.

Information provision

- The Project is under DoNRE’s authorisation in three sectors, including environment, land use and water resource. DoNRE is responsible for providing guidance on implementation of legal requirements, proceeding administrative procedures and supervising activities of the Project related to these three sectors.
- However, in the environmental sector, due to the Project scale, the Ministry of Natural Resources and Environment (MoNRE) will be responsible for appraising the EIA, certifying the completion of environmental protection facilities and inspecting environmental performances of the project. DONRE (EPA) will only be in charge of other issues such as registration of hazardous waste owner.
- The Environmental obligations of the project can be divided into three phases:
 - Before commencement: EIA following Vietnam regulations;


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- After construction and during commissioning: certifying the completion of environmental protection facilities;
- During operation: registration of hazardous waste owner, periodic environmental monitoring report.
- It should be noted that the provincial People's Committee has issued the *Decision No.43/2011/QĐ-UBND dated 23 August 2011 on air emission and wastewater discharge zoning in Ba Ria-Vung Tau province following national environmental technical regulations*. The Project should consider applying this requirement properly.
- The Project is a complex so automatic wastewater monitoring is required (at the central wastewater treatment plant).
- The current main environmental issues in and around the Project area include:
 - Surface water pollution in Cha Va River due to exploitation of salinized sand, operation of seafood processing units and aquaculture cultivation. In return, the pollution adversely affects the aquaculture (e.g. fish death).
 - Air pollution especially in Tan Hai Commune due to bad smell from seafood processing factories.
- The natural fishery resource in this area is limited. The resource mainly comes from the aquaculture activities.
- In Cha Va River area, there are 22 seafood processing units operating. They are planned to be relocated to three industrial clusters of the Province.


Concerns and Expectations

- The Project is very supported by the Province because it will contribute to the provincial budget and help to promote the economic conditions in Long Son Commune.
- The area for the Project development has been planned for quite a long time. That has made lives of the local people unstable. Therefore, the Project is expected to be implemented timely.
- When the project operate environmental pollution could happen and affect the communities living in the vicinity of the Project. Relocation of these people, therefore, is encouraged.
- The resettlement area (15ha) should be completed before construction of the Project in order to relocate the affected people smoothly without any grievance.

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- The port development should be studied carefully in terms of hydrology and geology because this water zone is quite shallow and has only received small boats so far.
- Before operation, the Project must complete construction of all required environmental protection facilities. Besides, it is encouraged the Project to invest in building its own hazardous waste incinerator so the Project can handle the waste within its boundary (the Project may generate radioactive waste which cannot be managed by existing hazardous waste treatment services in the Province).
- The risk of environmental incidents is especially concerned because any incident will be negatively affected to other key economic activities such as tourism and aquaculture. The Project must pay great attention to minimise this issue and ensure the sustainability not only for the Project itself but also for the tourism and aquaculture.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTES OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Department of Agricultural and Rural Development (DARD) of Ba Ria- Vung Tau Province, Vietnam
Date	3 rd December 2013 (02:00 pm)
Attendant	Representatives of DARD , Long Son Petrochemicals Co. Ltd. and Environmental Resources Management Ltd.Co. (ERM Vietnam)


The meeting focused on:

- Brief introduction of the project;
- Roles and responsibility of DARD in terms of the project development
- Potential environmental issues arising from the project development;
- Perception of the DARD in terms of environmental management for the Project and;
- Livelihood restoration for the affected households.

In the meeting, Mr. Tran Van Cuong – Vice Director of DARD of Ba Ria –Vung Tau Province provided information as follows.

Information provision

- DARD is responsible for managing the following current activities in Long Son: (1) Aquaculture cultivation; (2) Forest with aquaculture cultivation; and (3) Salt production. Besides, there are some other services accompanying with these activities (e.g., seafood processing).
- In aquaculture, the number of floating fish cages has increased dramatically in Long Son. The current aquaculture area in Long Son is 752 ha. Based on the aquaculture development plan, DARD is proposing to relocate certain cages to other tributaries.
- Most of floating fish cages in Long Son is own by people from Long Son and district 12 of Vung Tau City.
- DARD is also responsible for managing fishing ports systems in the province. The fishing port in Long Son is actually a spontaneous port of local fishing boats. It is not included in the fishing port master plan of the province.


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- DARD has started a vocational training program this year providing basic knowledge for rural jobs such as salt production and aquaculture.

Concerns and Expectations

- The project development will change the land use in Long Son, reducing the aquaculture activities and almost eliminating crop and salt cultivation and thus affecting the local people's livelihoods. The environmental impact from the project will negatively affect the aquaculture productivity in Long Son.
- The livelihood restoration plan for Long Son should be developed based on the age ranges.
- For those people whose agricultural land is reduced due to land acquisition, the project should consider to support the farmers in applying advanced cultivation technologies to increase productivity.
- The project will also occupy the existing fishing port in Long Son and therefore negatively affecting the livelihoods of fishing households. Since it is not a legal fishing port, their boats must be moved to other fishing ports managed by DARD or changed to other purposes. Vung Tau City is currently aiming to promote waterway tourism so it is suggested that the affected people can modify their boats to serve for this activity.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTES OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Department of Industry and Trade (DoIT) of Ba Ria- Vung Tau Province, Vietnam
Date	3 rd December 2013
Attendant	Representatives of DoIT, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Co., Ltd. (ERM Vietnam)

The meeting focused on:


- Brief introduction of the project;
- Roles and responsibility of DoIT in terms of the Project development;
- Potential environmental issues arising from the Project development;
- Perception of the DoIT in terms of environmental management for the Project and;
- Livelihood restoration for the affected households.

In the meeting, Mr. Le Hoang Manh – Head of Environmental and Safety Engineering Division, DoIT of Ba Ria –Vung Tau Province provided information as follows.

Information provision


- The Province has planned resettlement area for each district. DoIT has provided its consultation for the Provincial People’s Committee in selection of the resettlement sites.
- Among infrastructure systems in Long Son, DoIT is only responsible for managing the electricity supply.
- DoIT is currently using the Provincial ‘Industrial promotion’ budget to support those people whose land is acquired for new development in terms of providing vocational training in order to restore their livelihoods.

Concerns and Expectations

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- The Project will contribute to the economic development of the Province and help the Province to achieve the target of the social -economic plan. Therefore, the Project is expected to be implemented timely.
- Even applying advanced technology, the Project still has potential to pollute and degrade the environment. The Project must ensure full compliance with Vietnam regulations on environmental protection and safety although the government already had careful consideration before accepting the investment.
- Personally, Mr. Manh supports the project to be implemented because it is the first petrochemical project in Vietnam and it is very relevant to the provincial conditions.
- The Project should pay attention to:
 - Prioritise local recruitment (if local people satisfy the job requirement);
 - Participate in Community Development Program such as charity activities.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Department of Planning and Investment, Ba Ria Vung Tau Province, Vietnam
Date	14.00 of 03 rd December 2013
Attendant	Representatives of Department of Planning and Investment of Ba Ria Vung Tau Province, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Viet Nam Co., Ltd. (ERM Vietnam).


The meeting focused on:

- Authorisation of DoPI on the project;
- Economic and industrial development baseline data of Long Son Commune;
- Status of development of Long Son Industrial Zone and master plan for the industrial development of the whole Long Son Commune; and
- Perceptions of the Department about the Project development.

Information provision

Mr. Huynh Xuan Vinh – Head of Investment and Economic Division provided the following concerns and information:

- The DoPI is the Department that had contact with the Project at the initial time of the Project development. In particular, the Local Planning Division of the Department received the investment request of the Project, and together with other relevant Department of the Province to support the Project in its development (i.e. location identification)
- The economics of Long Son Commune has not been developed. Most people in Long Son Commune engage in agriculture, aquaculture and fishing as their main livelihoods.
- The infrastructure of Long Son Commune is being improved and developed to be ready for future development of the Commune. Currently, the Commune is planned to develop in industry, and tourism and services.
- Long Son Industrial Zone was approved to include three projects (i.e.

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Petrochemical Complex in South of Vietnam Project, Oil Refinery Project, and Gasoline Storage Project). However, the Petrochemical Complex in South of Vietnam Project has been separated from the Long Son Industrial Zone due to the Long Son Industrial Zone's delay in implementation.

- Mr. Vinh reported that a Working Team at provincial level has been established to help the industries which are located in the Province to deal with any issues occurring during their development. The Working Team includes representatives of the provincial departments.


Concerns and Expectations

The main concerns on the Project development include:

- The delay of the Project in several years that put the local people in inconvenient and unstable situation;
- The difference in land price between Long Son Commune and other wards of Vung Tau City;
- Local recruitment; and
- Environmental protection.

Mr. Vinh also recognized that the Project is one of the big projects of the Province and will contribute large benefits in terms of economic development to the Province. He expected that Project would ensure to comply with all National regulations on environment protection and satisfy the schedule on compensation, construction, commission and operation.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Vung Tau City People's Committee, Ba Ria Vung Tau Province, Vietnam
Date	08.30 of 04 th December 2013
Attendant	Representatives of Vung Tau City People's Committee, Long Son Commune People's Committee, Long Son Petrochemicals Co. Ltd. and Environmental Resources Management Viet Nam Co. Ltd. (ERM Vietnam).


The meeting focused on:

- Brief introduction of the Project;
- Socio-economic baseline data of Long Son Commune;
- Perception of Vung Tau City People's Committee in terms of economic, environmental and social management for the Project; and
- Livelihood restoration for the affected households.

Mr. Dieu – Head of the Division of Labour, Invalids and Social Affairs provided the following concerns and information:

- More than 50 training courses have been held in Long Son Commune. These training lasted less than three months per course.
- Whether the people living in Long Son Commune would be recruited by the Project. It was suggested the Project to provide the detail recruitment plan (i.e. number of workers, skills) to Long Son Commune, Vung Tau PC in advance for them to develop appropriate training courses timely.
- In addition to compensation the Project to provide additional allowance for affected households to support them during transition period and restore their livelihoods.

Mr Phuc – Deputy Manager of Administrative Division of Vung Tau PC provided the following concerns and information:

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- Some vocational training courses have being developed currently in Vung Tau City. However these courses are not really effective (i.e. people after finishing the training courses still have not been employed). It is suggested that a further survey on age, education and skills should be conducted to determine appropriate training courses for different groups. In addition, local recruitment is an important policy that the Project needs to consider.
- Another concern is about the environmental impacts of the Project. The Project is suggested to comply with all National regulations on environment protection.

Mr Binh – Vice Chairman of Long Son Commune PC provided following concerns:

- Major social impacts of the Project would be lost and change of the livelihoods of the local people. Therefore, the Project is suggested to provide an appropriate livelihood restoration plan for different groups within the affected communities.
- Further concern is about environmental impacts on the local people living in the vicinity of the project area, especially when the Project is in construction and operation.

ERM Vietnam received number of responses of the Divisions under the PC of Vung Tau City in writing.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTES OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Department of Transportation (DoT) of Ba Ria-Vung Tau Province, Vietnam
Date	4th December 2013 (02:00 pm)
Attendant	Representatives of DoT, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Co., Ltd. (ERM Vietnam)


The meeting focused on:

- Brief introduction of the Project;
- Roles and responsibility of DoT in terms of the Project development
- Potential environmental issues arising from the Project development;
- Perception of the DoT for the Project and;
- Compensation progress of the access road and the resettlement site.


In the meeting, Mr. Vu Ngoc Thao – Director of DoT of Ba Ria –Vung Tau Province, Mr. Nguyen Tuc – Head of Planning and Finance Division and Mr. Le Van Hoa – Manager of Transportation II PMU provided information as follows.

Information provision

- The DoT is responsible for comprehensive management of the transport road system in the Province including planning, investment, operation and exploitation. All main transport roads in Long Son are managed by the DoT.
- The DoT is only responsible for administrative management of ports. All the ports in the Province must submit monthly report to the DoT.
- The DoT is a member of EIA appraisal council of any transportation project (e.g., port). The DoT also provides its professional input in the investment permission process.
- The project is located in the provincial economic corridor which includes the petrochemical and refinery zone, the logistic service s zone and Go Gang Industrial Zone.
- The seaport master plan is clearly specified in the following legal documents:

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- Decision 2190/QĐ-TTg dated 24 Dec 2009 of the Prime Minister on approving the seaport system master plan in Vietnam towards 2020 and with a vision to 2030.
- Decision 1745/QĐ-TTg dated 3 August 2011 of the Ministry of Transportation on approving the detailed plan of the seaport system in the southeast region (group 5) towards 2020 and with a vision to 2030.
- In and surrounding Project area, there are several port projects, including:
 - 3 seaports: 1 serving for the project, 1 serving for the refiner and 1 five km long general port;
 - 3-4 inland river ports.
- There is no fishing port in this area and the fishing port system is managed by the Department of Agriculture and Rural Development.
- Progress of the access road to the Project:
 - The total number of households relocated is 54. Compensation has been made for 11 households. It is expected to complete the compensation process at the end of Jan 2014. The bidding process to select contractor will start right after that.
 - It is expected to commence the construction in August 2014 and complete after 15 months. The access road will be constructed in two phases: (1) drainage system installation and asphalt pavement; and (2) tree planting and lighting (after 2015).
- Progress of the extended access road to the Project (4.8 km):
 - o The road is currently under design. After completed, the land inventory will be conducted.
 - o It is expected that the land compensation will be completed by the end of the first quarter of 2014. The bidding process and construction will be implemented in the second quarter of 2014.
- Progress of the resettlement site:
 - o The total number of households affected is 50. More than half of those households live at the site.
 - o 40/50 households have received the compensation. There are some grievances received from the households recently.
 - o After compensation completed, the construction plan of the resettlement site will be approved by PC of Vung Tau City and publicly disclosed. The DoT is only responsible for installing the infrastructure and land plotting.

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Concerns and Expectations

- The DoT will support the Project to be implemented timely. The Project implementation should not be delayed again that negatively affects the lives of local people at the site.
- The Project will obviously generate certain environmental impacts. It is expected the project to apply advanced and environmentally friendly technology to minimise such impacts.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING


Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Department of Labour, Invalid and Social, Ba Ria Vung Tau Province, Vietnam
Date	15.00 of 04 th December 2013
Attendant	Representatives of Department of Labour, Invalid and Social, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Viet Nam Co. Ltd. (ERM Vietnam).

The meeting focused on:

- Human resources in Long Son Commune in terms of education, skill and capacity;
- Skill development plan for Long Son Commune;
- Perception of Department of Labour, Invalid and Social (DoLISA) in terms of social management for the Project; and
- Livelihood restoration for the affected households.

Ms Trang Dai – Deputy Director of DoLISA and Mr. Trieu – Head of Vocational Training Division provided following information and concerns:


- Currently, agriculture, aquaculture and fishing are the key livelihoods of the people in Long Son Commune. Therefore their education and skill is low.
- DoLISA has being provided some training courses for whole Ba Ria Vung Tau Province as required by the *Decision No. 1956/QĐ-TTg on 27 November 2009 providing training courses for labour in rural area till 2020*.
- Information about the training centres in Ba Ria Vung Tau Province (i.e. number, name and location) has been provided during the meeting.
- Another concern is about livelihood restoration plan and training plan of the Project. In particular, as most of affected people in Long Son Commune are unskilled labour and they will not have ability to work for Project without any vocational training. It is suggested that the livelihood restoration plan of the Project should be developed to target to different groups of the affected community. For instance, for young people, the plan should focus on providing skill trainings for them to employ in the local industries (e.g., the Project). For older generation, if possible they should be supported to

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continue their original livelihoods or shift to simple works such as local services.

- From the above concerns, a recruitment plan should be developed prior to each phase and provided to local authority and DoLISA in advance for them to develop the appropriate training courses timely.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING

Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Long Son Commune People's Committee, Vung Tau City, Ba Ria Vung Tau Province, Vietnam
Date	14.00 of 05 th December 2013
Attendant	Representatives of Long Son Commune People's Committee, Long Son Petrochemicals Co., Ltd., and Environmental Resources Management Vietnam Co. Ltd. (ERM Vietnam).

The meeting focused on:

- Potential environmental issues arising from the project development;
- Socio-economic baseline data of Long Son Commune;
- Resettlement and livelihood restoration of the affected households; and
- Seek permission to conduct public consultation and household survey with the affected households.


Information provision

- The Long Son PC has recommended the Vung Tau PC to conduct a census on skill and age of the residents living in the Project area. The result of the census will be used for developing the appropriate and effective a livelihood restoration plan.
- Up to the date of meeting, Long Son PC received 135 grievances from the affected households. All grievances relates to compensation price.


Concerns and Expectations

In the meeting, the most concerns were environmental impacts, loss of livelihoods and income, and change of the Commune's economic structure causing by the Project development in future. In particular, these include:

- If there is no appropriate mitigation measures air emission and waste water discharged from the Project will thread the public health and aquaculture and fishing activities of the local people;

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- The affected households may lose their current livelihoods including agriculture, aquaculture and fishing. The Commune authority suggested the Project to i) provide training courses for affected households and inform about the required quantity and skill in advance; and ii) prioritize to local recruitment.
- It is certain that the Commune's economic structure will be changed from agriculture and aquaculture to industry and service due to Project implementation. Therefore, the appropriate support for the local people during the transition period is important (i.e., livelihood restoration).
- Compensation price was not reasonable.
- Social issues as migrant workers will come and work in Project area
- Affected people did not know how to use compensation payment properly.
- The representative of the Project and ERM Vietnam already provided explanation for these concerns. Long Son PC has already provided socio-economic baseline data of Long Son Commune to ERM.
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MINUTE OF MEETING


Project	Long Son Petrochemicals Complex Project
Venue	Meeting room of Department of Culture, Sport, and Tourism, Vung Tau City, Ba Ria Vung Tau Province, Vietnam
Date	08.30 of 06 th December 2013
Attendant	Representatives of Department of Culture, Sport, and Tourism, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Vietnam Co. Ltd. (ERM Vietnam).

The meeting focused on:

- Potential environmental issues arising from the project development;
- Perceptions of the Department on the Project development in terms of cultural heritage protection and local tourism development.
- Information on cultural/historical heritages in Long Son Commune.

An archaeological survey was conducted in the Project area by the Department of Culture, Sport, and Tourism in 2009. From the initial survey result, there are three archaeological relics (i.e., Giong Ong Truong, Bai Ca Song and Hang Xom Lon) were suspected locating underneath of the Project and vicinity area. In particular, the Giong Ong Truong and Bai Ca Song relics are primarily indicated within and in the south of the Project area. The Hang Xom Lon is recognised adjacent to the east boundary of the Project. A further archaeological investigation has been recommended to be conducted immediate after the land clearance has been completed. It is expected that the investigation will be carried out in six months. The Department reported that in the event that the relics are found they will be excavated, transferred to and preserved in the Museum of Ba Ria Vung Tau Province.


In addition, there is a Long Son Temple that is recognized as a provincial level cultural heritage in Long Son Commune. In the previous design, the access road construction would affect the Temple. However, a detour has been designed and approved by the Department of Transport to avoid such effect.

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Currently, there is master plan for tourism development of Ba Ria Vung Tau only, no specific plan for Long Son Commune.

In the meeting, the Department expressed concerns about environmental and social impacts of Project. The Department suggested that Project to i) support the Department during the archaeological investigation in the Project area; ii) comply with National regulations on compensation, resettlement and environment protection, especially mangrove protection.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING


Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Long Son Commune People's Committee, Vung Tau City, Ba Ria Vung Tau Province, Vietnam
Date	08.00 of 07 th December 2013
Attendant	54 Representatives of affected households in Hamlet 2 of Long Son Commune, Long Son Commune People's Committee, Long Son Petrochemicals Co., Ltd., and Environmental Resources Management Vietnam Co., Ltd. (ERM Vietnam).

The meeting focused on:

- Providing the Project information;
- Providing of the potential environmental and social issues arising from the project development and appropriate mitigation and management measures that will proposed and installed in future; and
- Collecting concerns/feedback of the affected households in terms of environmental and social management for the Project.

Some concerns were raised by the affected households during the consultation include:


- Whether the Project will give priority to local recruitment, especially the affected households.
- The Project should provide social welfare programs to local communities.
- The Project development will change the land use in Long Son, reduce the aquaculture activities and almost eliminate crop and salt cultivation and thus affecting the local people's livelihoods. The environmental impacts from the Project will negatively affect the aquaculture productivity in Long Son. The Project should have assistance programs for affected households.
- Information about the resettlement site should be disclosed soon to the affected households as the affected households have not heard any information about the resettlement site up to the date of meeting.
- The Project should provide the influence area (i.e., the distance from the project boundary that within this area the people may be environmentally

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affected by the Project) to the local authority and affected households. Appropriate management plan should be applied for the community within the influence area.

- Compensation price is not reasonable. After the representative of the Project and ERM Vietnam explained that the compensation issue is not under the authorisation of the Project and the Consultancy to give the affected people the answers, the affected households suggested the Project to ask the authority to organise a meeting on compensation and resettlement.
- Other concerns mostly focus on compensation and resettlement that are out of the scope of the consultation.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING


Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Long Son Commune People's Committee, Vung Tau City, Ba Ria Vung Tau Province, Vietnam
Date	14.00 of 07 th December 2013
Attendant	53 Representatives of affected households in Hamlet 2 of Long Son Commune, Long Son Commune People's Committee, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Vietnam Co., Ltd. (ERM Vietnam).

The meeting focused on:

- Providing the Project information;
- Providing of the potential environmental and social issues arising from the project development and appropriate mitigation and management measures that will proposed and installed in future; and
- Collecting concerns/feedback of the affected households in terms of environmental and social management for the Project.

Some concerns were raised by the affected households during the consultation include:


- Even applying advanced technology, the Project still has potential to degrade and pollute the environment. The Project must ensure full compliance with Vietnam regulations on environmental protection and safety.
- Regarding to social issues, there will be a lot of migrant workers in the community due to the Project development. The Project should ensure that social issues (e.g., conflicts in culture, behaviour, tensions between groups, etc.) and health issues (e.g., infectious diseases, etc.), safety issues (e.g., traffic accident, etc.), security issues will comply fully with National regulations. In addition, the Project should develop and implement environmental, social, security, safety management plan.
- The Project development will change the land use in Long Son, reduce the aquaculture activities and almost eliminating crop and salt cultivation

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and thus affecting the local people's livelihoods. The environmental impacts from the Project will negatively affect the aquaculture productivity in Long Son. The Project should have assistance programs for affected households.

- The livelihood restoration plan should be developed for different target groups. For instance, for young people, the plan should focus on providing skill trainings for them to employ in the local industries (e.g., the Project). For older generation, if possible they should be supported to continue their original livelihoods or shift to simple works such as local services.
- Other questions relating to compensation and resettlement were noted but they are out of the scope of the consultation.

The representatives of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING


Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Long Son Commune People's Committee, Vung Tau City, Ba Ria Vung Tau Province, Vietnam
Date	8.00 of 08 th December 2013
Attendant	43 Representatives of affected households in Rach Gia Hamlet of Long Son Commune, Long Son Commune People's Committee, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Vietnam Co., Ltd. (ERM Vietnam).

The meeting focused on:

- Providing the Project information;
- Providing of the potential environmental and social issues arising from the project development and appropriate mitigation and management measures that will proposed and installed in future; and
- Collecting concerns/feedback of the affected households in terms of environmental and social management for the Project.

Some concerns were raised by the affected households during the consultation include:


- Project should develop and disclose a Grievance Mechanism to the local authority and affected households to ensure any grievance on environmental and social issues will be received and solved timely and properly.
- Affected households wanted to know which party will be responsible for dealing with environmental pollutions or incidents happening during the Project development.
- The Project should provide supporting programs for the households losing their livelihoods due to the Project development although their land was not acquired by the project (i.e., fishing and aquaculture can be affected by activities of vessels of and wastewater from the Project).
- Affected households concerned about whether the local people, especially young people of the affected communities, would be recruited by the Project in future. They suggested the Project to disclose the detail

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recruitment plan (i.e. number of workers, skills) to local authorities and local communities prior to the construction and operation.

- Other questions relating to compensation and resettlement were noted but they are out of the scope of the consultation.

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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MINUTE OF MEETING


Project	Petrochemical Complex in South of Vietnam
Venue	Meeting room of Long Son Commune People's Committee, Vung Tau City, Ba Ria Vung Tau Province, Vietnam
Date	14.00 of 8 th December 2013
Attendant	9 Representatives of affected households in Hamlet 1 of Long Son Commune, Long Son Commune People's Committee, Long Son Petrochemicals Co., Ltd. and Environmental Resources Management Vietnam Co. Ltd. (ERM Vietnam).

The meeting focused on:

- Providing the Project information;
- Providing of the potential environmental and social issues arising from the project development and appropriate mitigation and management measures that will proposed and installed in future; and
- Collecting concerns/feedback of the affected households in terms of environmental and social management for the Project.


Some concerns were raised by the affected households during the consultation include:

- Long Son Temple is considered the belief of the local community. However, the Long Son Temple could be affected by the access road construction. It is recommended the Project to reconsider this issue. The Project already explained that a detour will be constructed instead to avoid the influence on the Temple.
- Affected households wanted to know which party will be responsible for dealing with environmental pollutions or incidents happening during the Project development.
- Affected households concerned about local recruitment. They suggested the Project to disclose the detail recruitment plan (i.e., number of workers, skills) to local authorities and local communities prior to the construction and operation
- Project should provide construction schedule (i.e., working time during construction period) to local authority and affected households and design

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an appropriate working schedule to avoid impacts on the local community (i.e., noise, dust and traffic).

The representative of the Project and ERM Vietnam already provided explanation for these concerns.

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STAKEHOLDER LOG (DECEMBER 2014)




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Table 4.1 Stakeholder Log


No.	Stakeholder	Addres	Contact person	Engagement activities up to date		Follow-up actions	Responsibilit	Deadline	Confirmation of close-out	Note
				Major concerns	Major suggestions					
National Level										
1	Ministry of Natural Resources and Environment	83 Nguyen Chi Thanh Street, Dong Da, Ha Noi								
2	Ministry of Transportation	80 Tran Hung Dao St. , Hoan Kiem, Ha Noi								
3	Ministry of Planning and Investment	6B Hoang Dieu, Ba Dinh, Ha Noi								
4	Ministry of Construction	37 Le Dai Hanh Street, Ha Noi								
5	Ministry of Industry and Trade	54 Hai Ba Trung Street, Hoan Kiem District, Ha								
6	Ministry of Finance (MoF)	28 Tran Hung Dao, Hoan Kiem District, Ha Noi								
7	Government Office (GO)	16 Le Hong Phong, Ba Dinh District, Ha Noi								
8	State Steering Committee of Oil and Gas Project (SSCOG)									
Provincial Level										
9	People Committee of Ba Ria- Vung Tau Province (Ba Ria Vung Tau PC)	198 Bach Dang, Phuoc Trung Ward, Ba Ria Vung Tau								

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10	DoNRE	1 Pham Van Dong, Phuoc Trung Ward, Ba Ria Vung Tau	<ul style="list-style-type: none"> • Progress of the Project development • The risk of environmental incidents; and • Potential environmental impacts on the communities living surrounding the Project. 	<ul style="list-style-type: none"> • The project to be implemented timely; • Relocating of communities living in the vicinity of the Project; • Completing the • Resettlement Site's construction prior to the 	Take into account the suggestions from the DoNRE					
11	Department of Transportation	198 Bach Dang, Phuoc Trung Ward, Ba Ria Vung Tau	<ul style="list-style-type: none"> • Environmental impacts 	<ul style="list-style-type: none"> • The project to be implemented timely; • Ensuring full compliance with Vietnam regulations on environmental protection and safety. 	Take into account the suggestions from the DoT					
12	Department of Planning and Investment	198 Bach Dang, Phuoc Trung Ward, Ba Ria Vung Tau	<ul style="list-style-type: none"> • The delay of the Project in several years; • The difference in land price between Long Son Commune and other wards of Vung Tau City; • Local recruitment; And • Environmental protection. 	<ul style="list-style-type: none"> • The project to be implemented timely; and • Ensuring full compliance with Vietnam regulations on environmental protection and safety. 	Take into account the suggestions from the DoPI					

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13	Department of Industry and Trade	1 Pham Van Dong, Phuoc Trung Ward, Ba Ria Vung Tau		<ul style="list-style-type: none"> Potential environmental impacts on the communities living surrounding the Project; 	<ul style="list-style-type: none"> The project to be implemented timely; Ensuring full compliance with Vietnam regulations on environmental protection and safety; Prioritising local recruitment (if local people satisfy the job requirement); and Participating in Community Development Program such as charity activities. 	Take into account the suggestions from the DoIT				
14	Department of Labour, Invalid and Social	11 Truong Chinh, Phuoc Trung Ward, Ba Ria Vung Tau		<ul style="list-style-type: none"> Livelihood restoration plan and training plan of the Project 	<ul style="list-style-type: none"> Developing the livelihood restoration plan based on different groups of the affected community; 	Take into account the suggestions from the DoLISA				
15	Department of Culture, Sport and Tourism	11 Truong Chinh, Phuoc Trung Ward, Ba Ria Vung Tau		<ul style="list-style-type: none"> Environmental and social impacts 	<ul style="list-style-type: none"> Support the Department of Cultural, Sport and Tourism of Ba Ria Vung Tau Province during the archaeological investigation in the Project area; 	Take into account suggestions from the DoCST				

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16	Department of Agriculture and Rural Development	9 Huynh Ngoc Hay, Phuoc Hiep, Ba Ria Vung Tau		<ul style="list-style-type: none"> • Changing the land use in Long Son; • Affecting the local people's livelihoods; • Affecting the aquaculture productivity in Long Son; and • Occupying the existing fishing port in Long Son. 	<ul style="list-style-type: none"> • Developing the Livelihood Restoration Plan based on the age ranges; • Supporting affected farmers in applying advanced cultivation technologies to • Increase productivity. 	Take into account suggestions from the DARD					
17	Department of Construction	1 Pham Van Dong, Phuoc Trung Ward, Ba Ria Vung Tau									
City Level											
18	People's Committee of Vung Tau City	89 Ly Thuong Kiet, Ward 1, Vung Tau City		<ul style="list-style-type: none"> • Local recruitment; and • Environmental impacts 	<ul style="list-style-type: none"> • Providing the detail recruitment plan (i.e. number of workers, skills) to Long Son Commune, Vung Tau PC in advance; • Providing additional allowance for affected households to support them during transition period and restore their livelihoods; Conducting a further survey on age, education and skills; <ul style="list-style-type: none"> • Ensuring full compliance with 	Take into account suggestions from Vung Tau PC					

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					Vietnam regulations on environmental protection					
19	Land Fund Development Centre (LFDC)	188 Le Lai, Ward 4, Ba Ria Vung Tau		<p>They provided following information:</p> <ul style="list-style-type: none"> • Updated number of affected households by the Project's main site, the Resettlement Site and the access road; • There is currently a master plan for new cemetery in Long Son Commune to relocate affected grave yards by the Project; • There are currently 134 grievances from the affected households being considered and solved; • Compensation price was provided by the People's Committee of Ba Ria Vung Tau Province with reference to the price survey's result 	NA	NA				

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				of an Independent Consultancy; • Ba Ong Pagoda and two royal tombs affected by the Project will be relocate to the new cemetery; • Land Fund Development Center will re-inventory any differences in the inventory of loss result if the affected households require.						
Community Authority										
20	People's Committee and Fatherland Front	Long Son Commune		<ul style="list-style-type: none"> Environmental impacts Lost livelihood and income; Change the Commune's economic structure; Compensation price; Social issues due to migrant workers; and Usage of compensation money of affected households. 	<ul style="list-style-type: none"> Ensuring full compliance with Vietnam regulations on environmental protection and safety. Providing training courses for affected households and informing about the required quantity and skill in advance; Prioritizing to local recruitment; and Support for local people during the transition period. 	Take into account the suggestions from Long Son PC				


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21	Unions (i.e. Fishermen's Union, Farmers' Union, Women's Union and Youth Union)	Long Son Commune								
Local Communities										
22	Communities within and surrounding the Project area	Long Son Commune		<ul style="list-style-type: none"> • Lost livelihoods and incomes; • Environmental pollution; and • Compensation price • Grievance Mechanism; • Determining which party taking responsible for dealing with environmental pollutions or incidents happening during the Project development; and • Project recruitment. • Long Son Temple is affected by the Project; • Project recruitment; • Providing the construction 	<ul style="list-style-type: none"> • Asking the authority to organize a meeting on compensation and resettlement; and • Developing the livelihood restoration plan based on different groups of the affected community. • Providing supporting programs for the households losing their livelihoods due to the Project development although their land was not acquired by the project; and • Prioritizing to local recruitment • Detouring the access road to avoid affecting the Long Son Temple. 	Take into account suggestions of the local communities				
Project Partner										


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23	PVN	18 Lang Ha Street, Ba Dinh								
24	EVN									
25	OPI Vietnam									
26	Vietnam National Chemical Group (Vinachem)									
27	Thai Plastic and Chemicals (TPC)									
28	Vina SCG Chemical Co., Ltd. (VSCG Chemicals)									
29	Water Supplier									
	International Finance Institutions									
30	Potential International Finance Institutes									
NGOs										
31	World Wild Fund	D13 Thanglong Int. Village, CauGiay District, Hanoi								
32	RAMSAR	B202, 2nd floor, 10 Ton That Thuyet St, Cau Giay, Ha Noi								
33	Food and Agriculture Organisation									
Media										
<i>Provincial media</i>										
34	Ba Ria Vung Tau News	28 Tran Hung Dao, Ward 1, Vung Tau								

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35	Ba Ria Vung Tau Television	564 Cach Mang Thang Tam, Phuoc Trung Ward, Vung Tau								
36	Tuoi Tre News	60 Hoang Van Thu, Ward 9, Phu Nhuan Dist. HCMC								

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APPENDIX 4

OPTIMISED ESIA & MPS DISCLOSURE MATERIALS (JULY-AUGUST 2016)